

# STUDENT EXCHANGE PROGRAMS FACT SHEET

ACADEMIC YEAR 2024-25

→ INTERNATIONAL CENTER

  
**LEUPHANA**  
UNIVERSITÄT LÜNEBURG

# INTERNATIONAL SERVICES

	Sarah Wilewski	Director		<a href="mailto:international@leuphana.de">international@leuphana.de</a>
Incoming students section	Claudia Wölk	Team Coordinator, Area: Coming to Leuphana	+49.4131.677-1072	<a href="mailto:claudia.woelk@leuphana.de">claudia.woelk@leuphana.de</a>
	Kirja Frommeyer	Advisor, International Exchange Students	+49.4131.677-1075	<a href="mailto:kirja.frommeyer@leuphana.de">kirja.frommeyer@leuphana.de</a>
	Tanja Schaefer	Accommodation Officer	+49.4131.677-2646	<a href="mailto:accommodation@leuphana.de">accommodation@leuphana.de</a>
	Stefanie Bahnsen	Student Mobility Officer: Learning Agreements	+49.4131.677-1421	<a href="mailto:la.incoming@leuphana.de">la.incoming@leuphana.de</a>
Outgoing students section	Eva Vosshagen	Team Coordinator, Area: Going Abroad, Erasmus+ Institutional Coordinator	+49.4131.677-1073	<a href="mailto:eva.vosshagen@leuphana.de">eva.vosshagen@leuphana.de</a>
	Sandra Schnell	Advisor, Study Abroad, Deputy Erasmus+ Institutional Coordinator	+49.4131.677-1078	<a href="mailto:sandra.schnell@leuphana.de">sandra.schnell@leuphana.de</a>
Agreements	Eva Vosshagen	Bilateral Agreements	+49.4131.677-1073	<a href="mailto:eva.vosshagen@leuphana.de">eva.vosshagen@leuphana.de</a>
	Sandra Schnell	Erasmus Interinstitutional Agreements	+49.4131.677-1078	<a href="mailto:sandra.schnell@leuphana.de">sandra.schnell@leuphana.de</a>



# STUDY PERIODS & NOMINATION

	Semester 1	Semester 2
Nomination deadline	May 15, 2024	November 15, 2024
Application deadline	July 15, 2024	January 15, 2025
Recommended arrival dates	September 1 – 3, 2024	March 1 – 3, 2025
Language & Orientation Program	September 4 – 30, 2024	March 10 – April 4, 2025
Classes start	October 14, 2024	April 7, 2025
Classes end	January 31, 2025	July 11, 2025
Exam period	February 2025	Mid July – Mid August 2025

Nomination of selected student by email to: [kirja.frommeyer@leuphana.de](mailto:kirja.frommeyer@leuphana.de)

- Please provide the following details of the selected candidates:
- ❖ Full name
  - ❖ Email address
  - ❖ Study program
  - ❖ Proposed period of study
  - ❖ Gender
  - ❖ Nationality
  - ❖ Level of study

Once the nomination has been processed, nominated students will receive an email with information on how to apply online.



# ADMISSION

**Online application:** <https://www.leuphana.de/en/institutions/international-center/coming-to-leuphana/exchange/antrag-auf-zulassung.html>

Documents to be submitted with the online application (German or English language):

- Certificate of enrolment of the home university
- Transcript of records
- Learning Agreement (Proposed study plan for study abroad)
- Certificate of Bachelor/Master degree (if applicable)
- Copy of passport or ID
- EU citizens: Copy of EU health card
- Declaration for students regarding the use of data processing systems (form can be downloaded with online application)
- Proof of language proficiency

## Language requirements

Incoming exchange students must have at least the following language proficiency upon arrival:

- Intermediate level (B1) in German when taking courses taught in German (e.g. Telc B1, Goethe-Zertifikat B1, TestDaF 13 points)
- Upper intermediate level (B2) in English when taking courses taught in English (e.g. TOEIC with a minimum of 850 points, IELTS 6.5 Test, Cambridge Advanced Certificate with Grade C or higher, TOEFL with a minimum of 90 points)



# PRE-ARRANGEMENTS

## Visa

Citizens of

- EU countries and EFTA3 countries do not need a visa. They can register with the local authorities upon arrival.
- Australia, Canada, Japan, Israel, Korea, New Zealand, United Kingdom, and the United States can enter Germany without a visa and must apply for a residence permit upon arrival.
- Non-EU countries who hold a valid residence permit from another EU member state may study in Germany for up to 360 days without a visa. The European Directive [EU2016/801](#), the so-called REST Directive, must be observed here. The residence permit of the other EU member state must be valid for at least the entire duration of stay in Germany.
- other countries are advised to contact the German embassy or the nearest German consulate.

For further information, please visit the website of the Federal Foreign Office: [www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Uebersicht\\_node.html](http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Uebersicht_node.html)

## Accommodation

Leuphana University supports incoming exchange students in finding suitable accommodation. For information on housing options, please see the website: [www.leuphana.de/accommodation](http://www.leuphana.de/accommodation).

## Arrival services

New international students will be provided individual assistance upon arrival. Fellow students, so-called 'buddys', will help students from abroad to settle in and make them feel at home in Lüneburg. Buddys pick up new students at either the airport or the train station, take them to their place of stay and provide support to cope with daily life matters. Students can sign up for the buddy program by sending an e-mail to: [buddy@leuphana.de](mailto:buddy@leuphana.de)

## Health insurance

- Health insurance covering full medical care during the study abroad in Germany is obligatory.
- EU students are eligible to full medical services in Germany upon presentation of the EU Health Card.
- Non-EU students are advised to take out health insurance in Germany. Travel insurance will not be accepted.



# STUDIES

Languages of Instruction: German and English. German study programs may offer also modules taught in English.

## Bachelor's programs taught in English:

- Cultural Studie: Organization, Society, and the Arts
- Digital Media
- Economics
- Global Environmental & Sustainability Studies
- International Business Administration & Entrepreneurship
- Psychology
- Studium Individuale
- Comparative Economic Law (Minor)
- Economics (Minor)
- Museum Studies (Minor)
- Philosophy (Minor)
- Political Science (Minor)
- Popular Music Studies (Minor)
- Psychology & Society (Minor)
- Spatial Sciences (Minor)
- Sustainability Science (Minor)

## Master's programs taught in English:

- Cultural Studies: Culture & Organization v
- International Economic Law (Double Degree) v
- International Law of Global Security, Peace & Development (Joint Degree) v
- Management & Data Science
- Management & Entrepreneurship
- Management & Sustainable Accounting and Finance
- Psychology & Sustainability
- Public Affairs and Democracy
- Public Affairs and Economics
- Sustainability Science: Ecosystems, Biodiversity and Society
- Sustainability Science: Entrepreneurship, Agency and Leadership
- Sustainability Science: Governance and Law
- Sustainability Science: Resources, Materials and Chemistry
- Work and Organizational Psychology (Joint Degree)



# STUDIES

## Course information

All programs of study at Leuphana University have been modularized in order to support international student mobility and to allow credit transfer. A module is defined as a unit that comprises a set of courses on a given topic including a final exam. The module handbook is accessible at: <https://mystudy.leuphana.de/vvz/show>  
Log in as guest. Select a program of study. Click for module description.

## Module selection

Guidelines for module selection can be found at: <https://www.leuphana.de/en/institutions/international-center/coming-to-leuphana/exchange/module-selection.html>  
Exchange students register at Leuphana University in the same study program like at their home university and in accordance with our cooperation agreement. For module selection they have access to all study fields and are allowed to take up to 50% modules from other subject areas respecting their study level (bachelor/master).  
The module selection will be finalized during the orientation program upon consultation with the academic advisor at Leuphana University. However, this does not guarantee a place in a specific course as we have limited places in some study programs (e.g. Psychology, Digital Media). Priority is given to students majoring in their field according to the partner universities cooperation agreement

## Semester workload

The standard semester workload comprises 30 ECTS credits.  
A standard module at Leuphana University comprises 5 ECTS credits.



# ESTIMATED STUDENT BUDGET

Tuition / administrative fees	None
Language & Orientation Program - Participation in this program is optional but recommended.	75 €
Mandatory third-party fees - one-time semester fees including <ul style="list-style-type: none"> <li>▪ reduced prices for lunch and dinner meals served in the campus canteen (Mensa)</li> <li>▪ the so-called 'semester ticket' that entitles students to use in Germany/suburban/regional busses and regional trains to/from Hamburg without any further payments.</li> </ul>	320 €
Residence Permit - one-time processing fee for 1 / 2 semester(s)	50 / 100 €
Rent per month - accommodation in single rooms, self-catering	350 - 450 €
Student health insurance per month - applicable to non-EU residents only	130 €
Other monthly costs - meals/food, books, leisure activities, etc. (approx.)	300 - 500 €





# OTHER INFORMATION

## Language and Orientation Program

The International Center offers a 4-week language and orientation program for new international students before the start of every semester. These include: Intensive German language courses (available from beginner level) - assistance with all formal requirements (registration with the university and local authorities, health insurance, etc.) - introduction to the services and facilities provided by Leuphana University - advice on module choice and module registration - guided Lüneburg tour, day trip to Hamburg, social events - weekend trip to Berlin in March

## Language support

Leuphana University offers intensive German language courses at all levels (see Language and Orientation Program) as well as courses at all levels except elementary level (A1) during the semester. The Writing Centre helps students to prepare coursework/presentations in German, write an essay, etc. As regards daily life, almost everybody in Germany understands and speaks English.

## Campus facilities

IT and Media Center -- WIFI on campus -- University library -- Health insurance provider -- Canteen and cafeteria -- Sports facilities and gym -- Music practice rooms -- bicycle rental and repair -- Room of silence (a place of rest, contemplation and prayer)



# OTHER INFORMATION

## Sustainability

Leuphana University is pursuing the path of sustainability in research, education, cooperation and campus operations. For Leuphana University, sustainability is a principle of action that is practised in all areas of the University.

For the sustainable development of campus operations, Leuphana University is EMAS (Eco-Management and Audit Scheme) certified, has been climate neutral since 2014 and is awarded the label Fairtrade University.

At the Faculty of Sustainability researchers focus on global challenges and their solutions. It offers study programs with a focus on sustainability. A large number of students initiatives are involved in various topics for their sustainable campus: urban gardening, sustainable music festival, social, sustainable business, no waste etc.

## Disability

The University campus is widely accessible for people with disabilities. A limited number of apartments for disabled students is available.

## Travel

The International Center organizes a couple of weekend trips during the semester, e.g. to Bremen, Wolfsburg or to the seaside, in winter to Christmas Markets like in Dresden. In addition, students can easily go by train from Lüneburg or by plane from Hamburg to destinations in Europe. Both train and flight tickets are available at reasonable prices if bought early in advance.

## Internship / Volunteer opportunities

There are jobs and volunteer opportunities on and off campus. Leuphana Career Service provides assistance in applying for an internship upon completion of the study abroad.





# CONTACT

LEUPHANA UNIVERSITÄT LÜNEBURG (DE) | LEUPHANA UNIVERSITY LÜNEBURG (ENG)

[www.leuphana.de](http://www.leuphana.de)

Universitätsallee 1 | 21335 Lüneburg | Germany

Erasmus Code: D LUNEBUR01 | PIC: 996544827

<https://www.leuphana.de/en/international-center> | [international@leuphana.de](mailto:international@leuphana.de)

[Instagram: www.instagram.com/leuphanainternational/](https://www.instagram.com/leuphanainternational/)

