

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

Council of Trustees

Friday, February 16, 2024

Public Meeting Minutes

The Council of Trustees of Shippensburg University met on Friday, February 16, 2024, at 2:00PM in CUB MPR A as well as visible through a live stream.

Attendance: Doug Harbach, Bill Gindlesperger, Andrew Alosi, Glen Grell (virtual), George McElwee (virtual), Matthew Steck (virtual), Ashley Loper, Moriah Hathaway, Rangeline DeJesus and Bryan Lowe were in attendance.

Absent: Toni Marchowsky

Call to Order

Chairperson Doug Harbach called the meeting to order at 2:02 PM. He then led the council in the Pledge of Allegiance. Chairperson Harbach also welcomed two new trustees, Ashley Loper and Moriah Hathaway.

Public Comments – none

Board Action Items

ACTION: The Published Agenda was motioned for approval by Trustee DeJesus and seconded by Trustee Alosi. Motion approved unanimously.

ACTION: Meeting minutes from November 17, 2023 was motioned for approval by Trustee DeJesus and seconded by Trustee Alosi. Passed unanimously.

President's Report

Dr. Patterson provided the following updates to our Trustees earlier in the day:

Provost and VP for Academic Affairs and VP for Enrollment Management and Marketing

- Have pushed out to our campus community separate websites that provide details on the ongoing searches, including profiles for the ideal candidate that we are seeking. The website also includes information on how to nominate candidates or self-nominate for interested candidates.

Governor's budget address

- Blueprint for higher education that includes the creation of a new State System that encompasses both the 10 State System campuses and the 15 Pennsylvania Community College campuses.

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

- A focus on workforce alignment
- 15% increase in state appropriations
- And a last-dollar tuition program that would allow PA families making \$70,000 or less to pay no more than \$1000 in tuition and fees per semester at State-owned universities and community colleges

We had conversations about the upcoming 24-25 budget cycle and budget considerations that will impact our revenue and expenses. These include but are not limited to fluctuations in enrollment and the impact of enrollment in our current PASSHE funding formula, labor contracts, Governor Shapira's budget proposal, and the implementation of the current state appropriations and allocation formula.

Dr. Patterson updated our Trustees on the ongoing adapted reuse plans for Kriner Hall hall to colocalize the Diller Center for Entrepreneurial Leadership and Innovation, The Morgan Makerspace and the Small Business Development Center to create the Shippensburg University Entrepreneurship Hub. Dr. Patterson is pleased to say that our efforts to raise external funds in support of this project remains strong and we continue efforts to raise the remaining additional funds necessary to complete the project.

We continue to monitor the ripple effects of the delay of the FAFSA. All 10 PASSHE universities, including Ship, either use rolling admissions to continuously review applications or are extending the deadline to at least May 15 for new students to commit to a college or university. Further, Ship is committed to ensuring maximum flexibility to help students and their families through the process.

We discussed preliminary plans to develop the next university strategic plan to include the Strategic Planning Steering Committee and Strategic Planning Committee. This promises to be a transparent and inclusive process to engage internal and external stakeholders as we continue efforts to position Shippensburg University in the larger educational and regional landscape.

From the Division of Academic Affairs

Provost Nicole Hill presented the following information for Academic Affairs:

As we complete the fourth week of the spring semester of this academic year, I continue to be deeply impressed by our collective work to support our students, navigate the disruption in higher education, and set the path of our future. We are faced with ongoing opportunities to innovate and determine our own path forward as an institution. With the Governor sharing his transformative idea for a new blueprint for higher education in Pennsylvania, we will continue to walk a path that is nebulous, unfolding with details and clarity as we move forward. This is an incredible moment to embrace this as an opportunity for increasing quality while expanding our access mission to serve our communities. As we know, purposefulness is a critical component of growth and excellence. Therefore, as we look ahead to the coming weeks of the academic term, I would like us to purposefully cultivate a mindset of collective actualization, collaboration, healthy and effective communication, and nurturing our best selves. Elevating a sense of wellness and belonging through

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

community building prepares us to more effectively navigate the challenges within higher education and across PASSHE. We can be guided by our commitment to ensuring our students are supported and provided the pathway for success that we know education at Shippensburg University offers.

We have started spring semester with more students than we projected and included in our sustainability plan, an encourager of our collective work and efforts. With our spring census numbers finalized on February 9th, we are at a total headcount of 4,784 which is 102% of what we had projected and an increase of 53 students compared to last spring semester 2023. Our FTES is right at the projected amount which means our financial projections for tuition and fees revenue is also aligned. Most of our undergraduate students are enrolled in our Psychology, PreK-4, Biology, Marketing, Business Management, and Criminal Justice majors. At the graduate level, our most highly enrolled graduate programs are the MBA, counseling, social work, and applied psychology. Dr. Luft will expand on these details in her remarks.

Through our Center for Career and Workforce Development, we continue to focus on corporate Engagement with a focus on developing strategy and standard operating procedures. We are also hosting 3 employer summits

- 2/28 – Manufacturing
- 4/17 – Natural Sciences
- 6/4 – Transportation and Warehousing

We are hosting an Introduction to Construction Program on February 19-22 with 27 participants.

Faculty, staff, and industry experts delivering content on a variety of topics including construction technology, how to read site plans, basic construction math, resume writing, interview skills, and networking prep.

For our REP4 initiative, we are nationally moving to a model with five networks:

Network	SU Lead
Regional Summits	Lorelee Isbell
Prototyping	Lynn Baynum
National Impact	Lorelee Isbell has been selected to serve as a national fellow and lead in this network area
Evaluation	Nicole Hill
Council of Architects	UG Student Emma Shank

Our Career Week is March 28 – April 4 with a leading event of Professional Dress Fashion Show – March 28th and our Job and Internship Fair – April 4th

Shippensburg University’s Veterans Service Office in collaboration with Admissions, Registrar, and Bursar

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

have successfully implemented a procedural adjustment to afford in-state tuition for military affiliated students who reside out of state. This procedure adaptation was due to the Pennsylvania General Assembly's passing House Bill 804 on October 23, 2023. Shippensburg University in collaboration with West Chester will be leading a work force group to assist the other PASSHE schools in adapting their current policies to reflect this new law via the Veterans Advisory Network.

Institute for Public Service and Sponsored Programs

Recent grant awards include:

- Renewed funding for the Small Business Development Center
- Recruitment Incentives grant from the Pennsylvania Commission on Crime and Delinquency for the Police Department.
- Department of Conservation and Natural Resources and the Appalachian Trail Conservancy grant for an Appalachian trail assessment
- Pennsylvania Department of Education for the It's On US PA grant program to support the work of gender-based violence prevention, education, and survivor support

Congratulations to the faculty and staff who actively pursued these grant opportunities.

Office of Equity and Belonging

In fall 2023, we launched our Alumni/Minority Student Mentoring Program in which we have 16 Students paired with 16 Alumni via a curriculum-based model.

- Monthly meetings for the entire cohort.
- All 16 students successfully passed the fall term, including 1 student who passed all 4 of his classes for the first time.

As an institution, we continue to be deeply committed to Student Success

- CAPS Program – Fall 2023: 40.5% of students on academic probation (104) participated in the CAPS program. 565 appointments were held. 20% of the students who participated went back into good standing; 11% did well enough (2.0 in the term) to maintain their probation status. 97% of the students who completed the CAPS survey stated it was helpful. For spring 2024, we have 140 participants, which is 35% increase from fall. 307 appointments have been completed thus far.
- Learning Center – offering support in 198 classes this spring! Already had 171 appointments as of 2/9/24! Fall 2023 course based tutoring appointments increased by 112% as compared to fall 2022. 1,624 appointments were held! Learning Specialists had 495 appointments – 31% increase from fall 2022. Student survey data continues to show positive reviews of the peer tutors and the tutees' ability to apply what they learned in the session (92%).
- Early Alert - 422 alerts submitted during fall 2023 (slight increase from fall 2022 – 3%) 32% of faculty submitted alerts – a 2% increase from the previous fall. The big improvement is students responding to our outreach! **83% in fall 2023 as compared to 65% in fall 2022!**
- Seaber RAC - Team of full-time staff and interns had 800 appointments in the fall 2023.

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

- OAR - a total of 449 students were on the OAR roster in fall 2023. 64.9% of students used their accommodations. This is the highest % since we started tracking this data in fall 2018. 579 exams were proctored which is an 18% increase from spring 2023. Of the students responding to the end of semester survey, 84% were extremely satisfied with OAR staff – the highest rating of all the questions.

I would like to highlight an exemplary student as my remarks come to conclusion. Elizabeth Peters, a Communications/Journalism major in the Wood Honors College, has been named a semi-finalist for a Fulbright English Teaching Assistantship in South Korea! Elizabeth will receive notification about whether she will receive a Fulbright in March or April.

In conclusion, as interim Provost and Vice President for Academic Affairs, I remain committed to building our future together, using my scope of influence to amplify a culture of wellness and inclusion, and honoring the responsibility that has been entrusted to me to advance our collective work. I look forward to our collective accomplishments and the opportunities to celebrate the excellence of the members of our campus community.

Educational Presentation: The Landscape of Teacher Education at Ship.

Presented by: Taylor Bigler, Lynn Baynum, Tom Gibbons, Jose Ricardo.

From the Division of Administration & Finance

Dr. Wilson updated the Trustees on information related to Administration and Finance.

ACTION: Trustee Grell motioned to approve the SUSSI affiliation agreement that was on hold from November 17, 2023. Trustee Gindlesperger seconded the motion and it passed unanimously.

ACTION: Trustee DeJesus motioned to approve the Summer Fees for 2024. Trustee Lowe seconded and it passed unanimously.

ACTION: Trustee Alosi motioned to approve the Summer refund schedule for 2024. Trustee Gindlesberger seconded and it passed unanimously.

Purchases and contracts as well as personnel actions were shared since the last trustee meeting.

From the Division of Enrollment Management

Dr. Megan Luft updated the trustees on census for Spring 2024. We surpassed our spring 2024 headcount needed for the CPP and we are ahead of our goals from Spring 2023. We are continuing to Stabilize enrollment. Travel season is underway, and we have increase in our requests. We have had 55 instant decision days, 350 college fairs and visits and more on campus visitors.

Admitted student day is March 23, 2024 and open house is April 18, 2024.

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

We are 3% ahead on deposits so far.

From the Division of Student Affairs

Lorie Sheetz updated the trustees on the excellent work that student affairs is doing during the fall 2023. Highlights included: a 114% increase in bike usage at Ship Rec, over 3,200 visits monthly at Ship rec, highest numbers living on campus since COVID 2,080 for Fall 2023 and 93% of the students felt welcome and have a sense of belonging in their community.

Additionally highlighted was the third year for Fresh Check day, the counseling center appointments and the number of students using Big Reds cupboard.

Lorie also presented the spring 2024 housing occupancy numbers.

Reports

APSCUF Report

Professor Aaron Dobbs encouraged the Trustees to review the Ship News for the kudos of the faculty. Dr. Berg is the Keeper of the Flame for this year. Professor Famulare was selected to be the guest conductor for Cumberland County. Professor Famulare also took the band to Prague and if you ever have a chance to participate in the trip, please do so.

AFSCME Report

Niky Keeseman attended and did not have a report.

SCUPA Report

Chapter president, Lori Smith reported that the SCUPA CBA was ratified and approved by the Board of Governors. Kapri Brown, MSA Associate director was recognized for her work with Black History Month and Kurt Dunkel, Director of AOD and wellness was recognized for his work with Be Kind Month.

Alumni Association Report

Steve Thomas, President of the alumni association highlighted information including Ice Fest in January 2024 (It was a bit warm for ICE!) and Cookies and Cocoa with Big Red in December. Upcoming include the Alumni weekend for May 31st and June 1 including hosting Greek life alumni event, band and teaching.

Also highlighted is an upcoming wine tasting with 135 alumni and 2 coffee tasting events with Denim coffee. Finally, alumni association is hosting an event in Denver in April.

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

Student Government Association Report-

Katie Huston, VP Finance highlighted that the budget season is in full swing. She also highlighted that elections for officers for fall 2024 are being held Feb. 26-29 and senator elections will be in March. ELC is hosting a safety walk on campus with the chief of police on February 25th @ 7PM and want to address speeding on campus.

Graduate Student Association Board Report- no rep in attendance

New Business

Citation for Mike Ross- thank you for your hard work for Shippensburg university!

Next meeting: May 3, 2024

Adjournment

The meeting adjourned at 3:15 PM.

Submitted by: Lorie Sheetz

Reviewed:

Doug Harbach, Chair, Council of Trustees

Bill Gindlesperger, Secretary, Council of Trustees

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005

Council of Trustees

Shippensburg University
1871 Old Main Drive
Shippensburg, PA 17257-2299



ship.edu

Office: (717) 477-1301
Fax: (717) 477-4005