SHIPPENSBURG UNIVERSITY

PRESIDENT'S CABINET
Monday, March 21, 2011
9:00 a.m., Century Cafe

Presiding: Dr. Ruud

Members Present: Mr. Clinton, Dr. Ebersole, Dr. Folmer Clinton, Dr. Gigliotti, Ms. Grissom, Dr. Grove, Dr. Harpster, Mr. Hershey, Dr. Jacobs, Dr. Johnson, Dr. Kooti, Mr. Latanishen, Dr. Lovett, Dr. Lyman, Dr. Mathes, Mr. Michaels, Dr. Mike, Mr. Pilgrim, Dr. Pomeroy, Mr. Ramsey, Dr. Ruth, Dr. Sax, Dr. Schoolcraft, Dr. Serr, Dr. Speakman, Dr. Terrell, Dr. Topper, and Dr. Wehrung

Others Present: Dr. David Henriques and Ms. Barbara Rotz for Dr. Schultz, Mr. Brian Johnson, Ms. Shirley Smith, Ms. Comfort Dixon, and Ms. Brittni Enerson

APPROVAL OF MINUTES:

Upon a motion of Dr. Ruth, seconded by Dr. Harpster, the minutes of the February 21, 2011 meeting were approved.

INFORMATION AND ACTION ITEMS:

Academic Affairs Fee Proposal: Dr. Schoolcraft reviewed a list of proposed fees to be assessed for specific items. Upon a motion of Dr. Johnson, seconded by Dr. Kooti, the fees were approved as shown in MINUTES ATTACHMENT 1.

Program Prioritization Standards: Dr. Lyman reviewed and explained the purpose of the PPS task force, as shown in MINUTES ATTACHMENT 2.

Academic Master Plan: Open forums were held in February and March. Feedback from these forums will be reviewed and meetings will be held to discuss feedback and spring steps this week.

Enrollment Management: Dr. Speakman thanked everyone who participated in the recent open houses; it was the second highest attendance. The next open house will be in April, typically for seniors.

Records Retention Policy: Dr. Terrell reviewed the final changes to the Policy. Upon a motion of Dr. Serr, seconded by Dr. Ruth, the Policy was approved.

Mid-Year Budget: Dr. Terrell reviewed the FY2010-2011 mid-year budget, as shown in MINUTES ATTACHMENT 3.

Non-Resident Tuition: Dr. Ruud announced the task force recommendation of parameters for Fall 2012. Recommendations consist of: maintain 150% for Maryland Community Colleges; maintain 225% for all Maryland residents – adding all out-of-state residents including international students; students meeting/maintaining certain academic standards/programs would pay 175%.

Dr. Ruud briefly reviewed the economic impact report developed by Dr. Kooti. Everyone is encouraged to use and share this report as necessary. Dr. Ruud thanked those who attended Friday's "town hall meeting" and announced additional meetings this Thursday at 8:00 & 10:00. Additional budget awareness activities will be held in Harrisburg; the students will hold a rally on March 23 and PASSHE is sponsoring Advocacy Days on April 4&5.

Budget Review: Dr. Ruud gave a budget overview with a slide presentation. He reminded everyone that everything is on the table and some things may be short term.

SU Foundation: Mr. Clinton discussed the court ruling in which East Stroudsburg has been ordered to make their foundation documents public. Our Board will continue to work with legislation on this issue. Fund raising is up 52% ytd. Mr. Clinton thanked those who have participated in the campus campaign, the Deans, and athletic department.

Information Technology: Dr. Ruth indicated that we need to see an increase in the tech tuition fee because the way it is structured to buy forward life cycle and if we do not get a fee increase we would not have funds for additional new projects. He also reported that the system level CITO meeting was cancelled due to 7 universities going live with new software. The April meeting will be in Lock Haven. Sub-groups of the CITO securities task force, which Dr. Ruth sits on, recently approved guidelines on email retention and wireless security; we are looking at our standards to for possible changes. Demos will be conducted in April for the multi-university electronic app vendors.

Banner: Dr. Mathes reported we are going live with u/g student scheduling. Please be patient as staff are also learning and needing to utilize multiple screens.

Student Association: Mr. Latanishen introduced Ms. Comfort Dixon, President-elect. Transition will be April 21. Other items reported: ERC retreat was this weekend at the Woods; several conference calls with BSGP to discuss how budget reductions will affect each university; Advocacy Day is April 4; Relay for Life is this Friday 6pm to Saturday 6 am – last year $38,000 was raised with a target of $50,000 this year.

Student Affairs: Annual Children's Fair will be held this Saturday from 10:00 – 12:00. Dr. Serr reported on the following: the contractor for the housing project will no longer be involved so Campus Apartments is finding another causing a 5-6 month delay; a contract has been signed for the bookstore to become private – more later; three candidates for Financial Aid Director will be interviewed today and Wednesday.

FOR THE GOOD OF THE ORDER/ANNOUNCEMENTS:

APSCUF is planning a series of rallies with the students or independently, starting Tuesday with a public rally in Lehman Library; and educational forum with speakers on March 30 and supporting student groups in Harrisburg on March 28
News release that APSCUF will negotiate a wage freeze for next year
University Forum met last week and Dr. Johnson reviewed a draft of the search manual
Election for faculty will be held April 5 & 6
GA Board is committee to look at what they can do
Gala fundraiser for Circle of Friends was held before the Grease show
Ethnic studies speaker tomorrow evening and educational summit "Face the State" with Robb Hanrahan will tape a live show on Wednesday

Coaches' negotiations have been stalled at the request of the mediator
Event planning committee will meet again March 24
New Computer Engineering, B.S. program will be presented to the Council of Trustees for approval later this month then to the Board of Governors in April

PRESIDENT'S REPORT:

Dr. Ruud announced that Performance Funding will have another transition year. During this time, we can review the measures with the matrix to see who we did and how we fare against our sister institutions and peer groups to make a final decision by 2012.

MEETING ADJOURNED at 11:20 a.m.

MINUTES prepared by Robin Maun