

Stole Request Form

The University recognizes the importance of accessories such as cords, medallions, and stoles in symbolizing academic achievement and the value of acknowledging achievement not only in honor societies but also in recognized college organizations.

Any student wanting to wear a **non-academic** graduation stole must submit a Stole Request Form to obtain approval for these graduation accessories to be worn at commencement. All such accessories must be approved each year to be worn at graduation. Please be aware that the purchase of the stoles is the **responsibility of the organization** not the responsibility of the Dean of Students office.

Deadline for completion of this request is November 1 for anticipated Fall Semester graduation and April 1 for anticipated Spring Semester graduation.

Please **attach an image** of the stole you wish to purchase.

Request Date		Name (First, Last)	
Group/organization			
Phone number		Ship email	
Please provide details and reasoning for your request below:			
Provider/Office Manager to Fill in Below			
Approved or Not Approved			
If NOT Approved, Explain Why			
Approver Signature		Date	

Submit Request to Deanstu@ship.edu

