PLANNED COURSEWORK

(PLEASE PRINT CLEARLY)

Completion of this form is only necessary under **either** of the following conditions:

1. You are applying for either **August** or **January** graduation.
2. You are planning to schedule spring or fall coursework **at another educational institution** in anticipation of receiving transfer credit.

Please note: If number two applies to you, please contact your Academic Dean's Office to complete a "Request for Transfer Credits" form prior to registering for any coursework at an educational institution other than Shippensburg University.

Immediately upon submitting your application for graduation, return this completed form to your Academic Dean's Office. Failure to do so in a timely manner will result in your graduation application being denied.

John L. Grove College of Business
Grove Hall 128
MAKougher@ship.edu

College of Arts and Sciences
Dauphin Humanities Center 225
DRStev@ship.edu

College of Education & Human Services
Shippen Hall 356
KDMyers@ship.edu

Name: _____ SU ID: _____

Date: _____ SU Email: _____ Major(s): _____

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1. **If you will be taking a general education course, and do not know the specific course, please list the category.**
2. **If you will be taking a major course, please list the specific course.**
3. **If you are unsure of exactly what you will be taking, please list what you believe you still need to take.**

Session #	Course #	Title of Course	Credits	Location
Example: Summer Term A	BIO 100	Basic Biology	3	Ship